

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend the meeting of the Council on
Wednesday 7th May 2025
at 8.00pm in the

Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda
below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will
be invited.

AGENDA

1. Apologies for absence to be noted or approved.
2. Declarations of interest:
 - 2.1. To receive any Members' Declarations of and/or Disclosable Pecuniary Interest in subsequent Agenda items.
 - 2.2. To receive requests for dispensations.
3. To receive any report from District and County Council Ward Members & Clerk.

1. Cllr Penny Otton	County Councillor
2. Nicky Willshire	Mid Suffolk District Councillor
3. Janet Elnaugh	Planning
4. Paul Selvey	Highways
5. Alice Robinson	Village assets and allotments
6. Malcolm Turner	Footpaths
7. Christine Emery	Community engagement
8. Clerk's report	

4. Approval of minutes of meeting held Monday 3rd March 2025
5. Public comment or question invited by the Chair.

6. Review of Drinkstone Parish Council policies

- 6.1. Complaints policy
- 6.2. Data protection policy
- 6.3. Document retention policy
- 6.4. Financial regulations
- 6.5. Equal opportunities policy
- 6.6. Health & Safety policy
- 6.7. Local Government Association Model Councillor Code of Conduct
- 6.8. Media policy
- 6.9. Memorial policy
- 6.10. Privacy Notice
- 6.11. Protocol for reporting
- 6.12. Public participation in Open Forum Protocol
- 6.13. Recruitment policy
- 6.14. Standing Orders
- 6.15. Reserves policy
- 6.16. Financial Risk Assessment Internal Controls
- 6.17. Procurement policy

7. To review and confirm the month bank transactions and receive the latest bank reconciliation.

a. To review proposed payments:

	Description	£
UT1	Village hall hire 3 rd March 2025	20.00
UT2	Village hall hire 01.07.2024	29.00
UT3	Village hall hire 07.10.2024	20.00
UT4	SALC payroll	54.00
UT5	SALC membership	299.83
UT6	Janet Elnaugh	44.85

b. To review receipts

UT1	Precept	5,427.50
UT2	VAT rebate	3,756.71
UT3	CIL monies	4,362.88
UT4	Locality grant – defib	250.00
UT5	Interest savings account March 2025	306.52

Proposal: Cllr Selvey Council to agree that the expenses listed above be authorised for payment.

7. Update on proposed solar farm in Hesselst
8. Update on revisions to the Neighbourhood plan.
9. Request for CIL monies to purchase equipment to maintain the village footpaths
10. Approval of CIL return for 2024/5
11. To confirm that the scheduled date for the next meeting is agreed by Council as Wednesday June 11th, 2025 at 8pm.
12. To confirm that the Annual Parish Meeting will be held after the Parish Council meeting on June 11th, 2025 at 8pm.
13. Close the meeting.

Drinkstone Parish Clerk